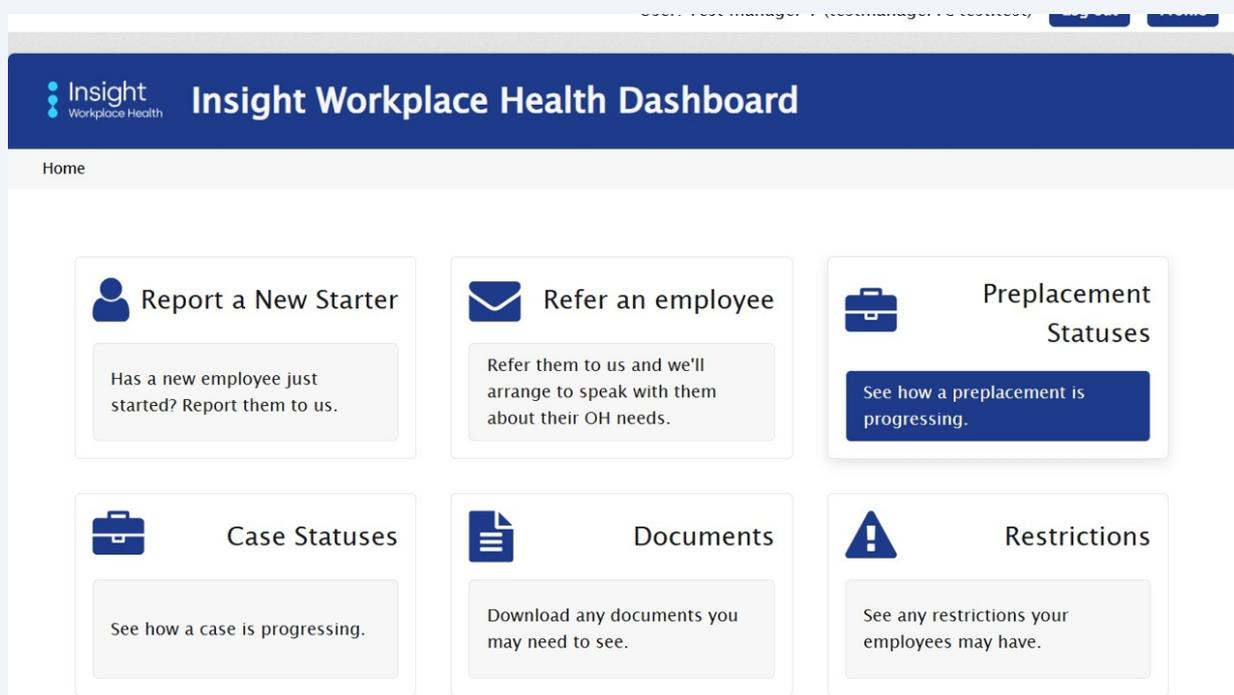


# How to view Preplacement Statuses

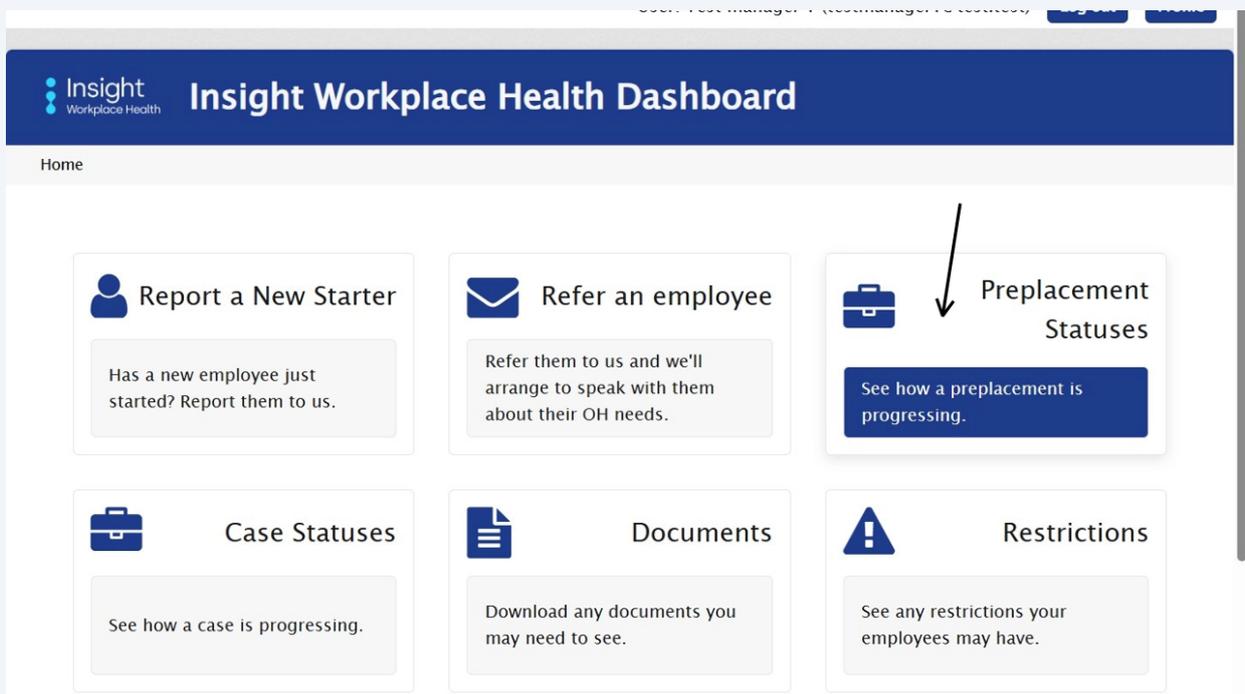
Follow this guide to learn how to view preplacement statuses.

1

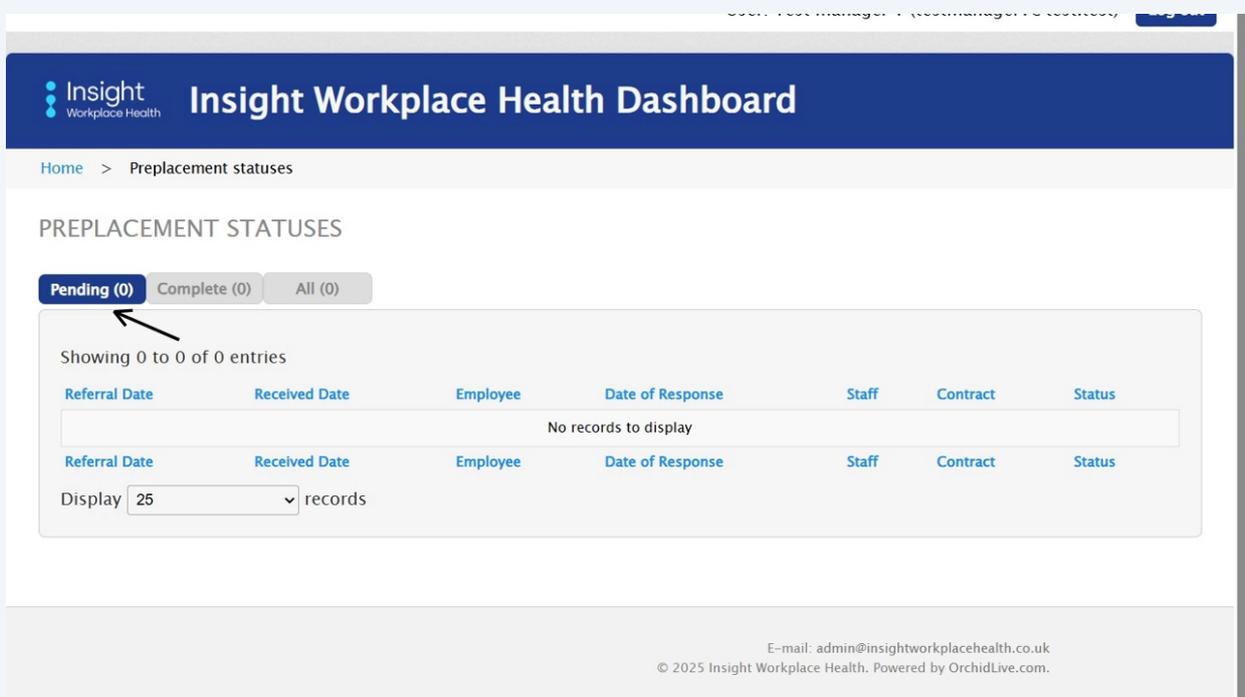
Navigate to <https://insight.orchidlive.com/orchid/dashboard/default/login> and login to view the dashboard below.



## 2 Click on "Preplacement Statuses"



## 3 Click on "pending" for results awaiting completion of the preplacement status.



4 Click on "complete" for results of the complete questionnaire/call/triage.

Insight Workplace Health  
Insight Workplace Health Dashboard

Home > Preplacement statuses

PREPLACEMENT STATUSES

Pending (0) **Complete (0)** All (0)

Showing 0 to 0 of 0 entries

Referral Date	Received Date	Employee	Date of Response	Staff	Contract	Status
No records to display						

Referral Date Received Date Employee Date of Response Staff Contract Status

Display 25 records

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5 Clicking on "all" will show all the results from both pending and complete.

Insight Workplace Health  
Insight Workplace Health Dashboard

Home > Preplacement statuses

PREPLACEMENT STATUSES

Pending (0) Complete (0) **All (0)**

Showing 0 to 0 of 0 entries

Referral Date	Received Date	Employee	Date of Response	Staff	Contract	Status
No records to display						

Referral Date Received Date Employee Date of Response Staff Contract Status

Display 25 records

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When clicking on any of the tabs, the results will appear in a list here.

Insight Workplace Health

# Insight Workplace Health Dashboard

Home > Preplacement statuses

## PREPLACEMENT STATUSES

Pending (0) Complete (0) **All (0)**

Showing 0 to 0 of 0 entries

Referral Date	Received Date	Employee	Date of Response	Staff	Contract	Status
No records to display						
Referral Date	Received Date	Employee	Date of Response	Staff	Contract	Status

Display 25 records

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